

## Select Part of a Page or Picture

When you click the Accept button, the final scan occurs and it includes only the picture inside the **selection border**.

You can use one of three tools to define a selection border:

- > The Selection tool is available if the HP PictureScan software automatically found more than one picture on the scanner glass.
- > The Marquee tool lets you draw a new rectangular selection border or adjust or move an existing one.
- > The Lasso tool lets you draw a non-rectangular selection border.

### >>> To choose one selection border when several appear

- 1 Click the Selection tool if it is not already selected.
- 2 Click inside the desired selection border. That selection border will begin moving. Only the area inside the moving border is scanned during the final scan.

### >>> To draw a new rectangular selection border

- 1 Click the Marquee tool. When you move the cursor into the preview area, it becomes a crosshair.
- 2 Remove any existing selection borders by clicking in the preview area, but outside any existing border.
- 3 Move the crosshair to one corner of the desired area. Drag it diagonally to create the selection border. Release the mouse button.

### >>> To adjust the size or shape of an existing rectangular selection border

- 1 Click the Marquee tool. When you move the cursor over a side or corner of an existing selection border, it becomes a double-ended arrow.
- 2 Click and drag the side or corner to change the dimensions. Release the mouse button.

### >>> To move an existing rectangular selection border

- 1 Click the Marquee tool. When you move the cursor inside an existing selection border, it becomes an arrow with four points.
- 2 Click inside the existing selection border and drag the selection border to the desired location. Release the mouse button.

### >>> To create a non-rectangular or irregular selection border

- 1 Click the Lasso tool.
- 2 Move the cursor to the edge of the desired area. Hold down the mouse button and draw a border to define the selection border. Release the mouse button.

### >>> Hints

If you wish to group several pictures together and scan them as one picture, draw a single selection border around the group of desired pictures.

If no selection border is drawn when you click Accept, the entire scanner glass is scanned.

Before drawing a new selection border, you must remove any existing borders. If one selection border surrounds the entire preview area, it can be very difficult to click outside the border but inside the preview area. If you click inside the selection border, it just moves the entire selection border. In this case, use the Marquee tool to reduce the size of the existing selection border as described previously in this help topic and then remove the selection border.

When automatically finding pictures, the HP PictureScan software places a selection border around each picture that it finds, up to five pictures. The default shape for the selection borders is rectangular. However, a non-rectangular or lasso shape is also available. You can change the border setting to Lasso on the Options, Border Settings screen. The style returns to the rectangular default when you leave the HP PictureScan software.